



Mount Vernon Public Schools
FOUNDATION

Learning Enhancement Grant Application

Name of Applicant(s): _____ **Date:** _____

School: _____

Email Address: _____ **Phone:** _____

Grant Request: **Tier 1** **Tier 2** **Tier 3** **Amount: \$** _____

Project/Activity Title: _____

Project/Activity Details:

1. Give a brief description of the project or activity and why it is important or necessary. List specific objectives or goals that you aim to achieve. Specify which students will be served or impacted.

Number of students impacted by the grant: _____ Grade level(s): _____

2. Describe how this proposed project/activity will foster student engagement and what you anticipate its impact will be on enhancing student learning outcomes?

3. How will Mount Vernon Public School Foundation grant funds be used to support this project?

4. Has this project/activity received Mount Vernon Public Schools Foundation funding previously?

YES NO

- a. If yes, explain why Mount Vernon Public Schools Foundation funding is necessary for this project/activity?

- b. What, if any, other resources have you secured or pursued to fund this project/activity?

5. Describe how this project/activity aligns with the MVPSF mission (see above) and supports the District’s Strategic plan. Priorities include equity centered:

Teaching, Learning & Leadership Family & Community Partnerships Resource Stewardship

Timeline: List specific steps of the grant implementation and completion, and the expected dates to mark your progress.

Step	Date

Grant Budget: A budget is mandatory for a grant to be eligible for funding. If your total project cost exceeds the amount available from the Foundation, please include other sources of funding secured or anticipated to be secured.

Item	Cost	Funding Source
Total Cost of Project:		

Comments:

Applicant Responsibilities

By submitting this grant application, applicants understand and agree to the following:

- All proposals must be approved by your school principal and/or district administration as applicable.
- Grant projects/activities must be completed by the end of the school year. Extensions are given only in exceptional circumstances and must be discussed well in advance.
- If a funded grant project/activity is not completed by the stated completion date, the grantee must submit a written statement to the Foundation with the reason for the delay and a request for an extension.
- All unused Foundation funds should be returned to the Foundation.
- Acknowledge that equipment and materials provided with Foundation funds are district assets.
- Tier 3 applicants may be asked to present their proposal at the MVPSF board meeting at which their grant is considered. **Presentations will be scheduled during the meeting when the Foundation is reviewing grant requests.

Principal/Administration Responsibilities

By approving this grant application, school principal and/or district administration understand and agree to the following:

- Grant projects/activities are allowable and aligned with the priorities of the school and/or district.
- Funding request is beyond the scope of the annual budget of the school or the district.

Reporting Requirements

By accepting funds from the Mount Vernon Public Schools Foundation, applicants agree to:

- Acknowledge MVPSF as a funding source for the project/activity, include MVPSF in all relevant publicity documents, and provide photos as applicable.
- Submit a Grant Award Evaluation form. The evaluation form is due within 30 days upon completion of your project/activity, but no later than the last day of the academic school year.

Applicant Name: _____ Signature: _____ Date: _____

Principal Name: _____ Signature: _____ Date: _____

Please email or mail your completed application to: president@supportmvschools.org
Mount Vernon Public School Foundation
PO Box 2543, Mount Vernon, WA 98273

Completed applications must be received by the second Monday of each month to be considered at the next regular meeting of the Foundation’s Board. All applications must be signed.

For use by the Foundation:		
Application #:	Amount Approved:	Date Approved: